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MAR 18 1953

MEMORANDUM FOR: Deputy Director (Administration)

SUBJECT: Categories of CIA Personnel

REFERENCE: Memorandum, same subject and attachment dated 25 February 1953, addressed to the Chairman, CIA Career Service Board

1. As you requested, we have taken the following action to effect coordination of the referenced paper which was deleted from the agenda of the CIA Career Service Board at its meeting on 10 March 1953:

- a. On 10 March 1953 the paper was discussed in a meeting with the Deputy Assistant Deputy, Inspection and Security and the Deputy General Counsel. These Offices are informed concerning the proposal and both concur in the paper as it is written. They do, of course, wish to be consulted in connection with subsequent proposals which involve changes in policy or procedures within the category framework proposed.
- b. The paper has been discussed in detail with representatives of the Director of Training, the AB/Comsec, and the DD/I. These Offices also concur in the paper as it is written and agree that it provides a sound framework for organizing personnel policy and procedures.
- c. In view of his comment on the paper in his memorandum addressed to [REDACTED] on 2 March 1953, the Chief of Administration, DD/P was invited to be represented at a meeting held on 11 March 1953 for the purpose of clarifying questions or misunderstandings concerning the paper. The DD/P complex, through its Chief of Administration, advised this Office informally that it considered the referenced proposal to be a matter entirely within the purview of the Personnel Office and for that reason a DD/P representative was not present at the above meeting.

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2. In view of the concurrences of Inspection and Security, General Counsel and four of the major components of the Agency, and the lack of any specific adverse comment by the DD/P it is recommended that the referenced proposal be adopted.

3. It is also recommended that the attached regulation be approved for publication as the over-all statement of Agency personnel policy. Statements of more detailed policies and procedures pertinent to personnel in each of the primary categories will be published in separate personnel regulations.

4. On approval of the referenced proposal and the attached regulation, this Office will proceed according to paragraph II-B of the referenced proposal to determine primary category designations for new personnel and to re-examine the Agency's relationships with current personnel in order to group them by primary category.

W. H. H. MORRIS, JR.
Assistant Director (Personnel)

Attachments:

Referenced Proposal
Proposed Regulation 

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PMSG/JJC:vcd (12 March 1953)

Distribution:

- Original and 1 - Addressee
1 - Deputy I&S
✓ 1 - General Counsel
1 - Director of Training
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